



Diploma Educator

Old MacDonald's Child Care (OMCC) is a purpose-built private service on an 8.5-acre property located in Orchard Hills opposite Erskine Business Park.

OMCC has nine individual rooms and provides education and care for 131 children aged 6 weeks to 6 years per day. Our service operates from 7.00 am-6.00 pm Monday to Friday, 50 weeks per year.

Are you a committed, experienced and passionate educators who hold a Diploma in Early Childhood Education and Care? Do you take pride in implementing quality practices? If these characteristics describe you, and you would like to work in a large team of passionate educators- we would love to hear from you.

Your previous experience as an effective group leader will help guide a team within the service; while implementing and overseeing all curriculum documents to guide children learning. A warm, friendly, flexible, can-do attitude will enable you to be an effective team leader with professional communicating skills.

Essential Criteria

1. Diploma in Early Childhood Education and Care or equivalent that is approved by ACECQA.
2. Approved by ACECQA First Aid, Asthma and Anaphylaxis training
3. Food Safety/ Handling statement of attainment.
4. Child Protection statement of attainment for Identify and Respond to Children and Young People at Risk.
5. Previous experience working with children 0-6 years (minimum 2 years of experience).
6. Demonstrated knowledge, experience and understanding of the Education and Care Services National Law and Regulation.
7. Demonstrated experience and involvement in the National Quality Standards, including the Quality Improvement Plan.
8. Demonstrated experience in reviewing and implementing an organisations philosophy, policies & procedures.
9. Excellent written and verbal communication skills.
10. Demonstrated experience as the appointed Responsible Person and a wiliness to accept this position within OMCC.
11. Demonstrated experience in developing and leading teams to implement the curriculum that reflects the Early Years Learning Framework.
12. Proven ability to be a productive team member and maintain teamwork.
13. Working knowledge and ability to implement Work Health and Safety Standards.

Desirable Criteria

1. Previous experience undertaking a 2IC or 3IC role within a service.
2. Previous experience working with children with additional needs.
3. Previous experience and importance of ongoing professional development.

4. Previous experience of engaging & building professional relationships with families and the community.

Additional Information

This position has been identified as a child-related position under Child Protection laws in NSW. Applicants need to provide OMCC with a valid copy of the Working with Children Check clearance obtained from <http://www.kidsguardian.nsw.gov.au/working-with-children/working-with-children-check>. Prohibited individuals are not eligible to apply.

Wages and conditions are in accordance with the Children's Services Award (MA000120) and the NES.

Employment type

Full Time

How to apply

Applicants are required to submit to sam@oldmacdonaldschildcare.com.au with the following:

- **Cover letter** including the position you are applying for.
- **Resume with two referees'** details (email and phone number)
- Completed Diploma Educator **selection criteria** statement (found at <https://oldmacdonaldschildcare.com.au>)
- Copy of **qualifications and transcript** recognised by ACECQA and required for this position.
- **WWCC letter**
- **First Aid** certification, including current CRP.
- **Asthma and anaphylaxis** certificate. These two components are covered in your first aid if you completed HLTAID004 or HLTAID012.
- **Food Safety/ Food Hygiene certificate**- Use Hygienic Practices for Food Safety or equivalent. HLTFSE001 or SITXFSA001
- **Child Protection Certificate** (Identify and Respond to Children and Young People at Risk CHCPRT001)

Please allow for 1 week after submission for processing of your application. If you have not received a response within the 2 weeks after the closing date, unfortunately, your application has been unsuccessful, and we wish you the best of luck in your job search.

Applicants who progress to an interview will be notified via phone.