



Certificate 3 Educator

Old MacDonald's Child Care (OMCC) is a purpose-built private service on a property of 8.5 acres in Orchard Hills opposite Erskine Business Park. We provide education and care for up to 131 children aged 6 weeks to 6 years per day. Our service operates 7.00am-6.00pm, 50 weeks per year.

OMCC are seeking to employ committed, experienced and passionate educators who hold a Certificate 3 in Early Childhood Education and Care who take pride in implementing quality practices.

Your previous experience as an assistant will be used to work alongside a group leader to create and implement curriculum documents to guide children through their learning. A warm, friendly, flexible, can-do attitude enables you to be an effective professional communicator and team member while interacting with children, families and colleagues.

Essential Criteria

1. Certificate 3 in Early Childhood Education and Care or equivalent that is approved by ACECQA.
2. Approved by ACECQA First Aid, Asthma and Anaphylaxis training
3. Food Safety/ Handling statement of attainment.
4. Child Protection statement of attainment for Identify and Respond to Children and Young People at Risk.
5. Previous experience working with children 0-6 years (minimum 2 years).
6. Previous experience and involvement in the National Quality Standards including the Quality Improvement Plan.
7. Experience in reviewing and implementing an organisations philosophy, policies & procedures.
8. Excellent written and verbal communication skills.
9. Proven ability to be a productive team member and maintain teamwork.
10. Previous experience and knowledge of implementing the Early Years learning Framework.
11. Working knowledge and ability to implement Work Health and Safety Standards.

Desirable Criteria

1. Previous experience working with children with additional needs.
2. Previous experience and importance of ongoing professional development including completing a Diploma in Early Childhood Education and Care.
3. Previous experience of engaging & building professional relationships with families and the community.

Additional Information

This position has been identified as a child-related position under Child Protection laws in NSW. Applicants need to provide OMCC with a valid copy of the Working with Children Check clearance obtained from <https://www.ocg.nsw.gov.au/child-safe-organisations/working-with-children-check> Prohibited individuals are not eligible to apply.

Wages and conditions are in accordance with the Children's Services Award (MA000120) and the NES.

Employment type

Full Time

How to apply

Applicants are required to submit to sam@oldmacdonaldschildcare.com.au with the following:

- **Cover letter** including the position you are applying for.
- **Resume with two referees'** details (email and phone number)
- Copy of **qualifications and transcript** recognised by ACECQA and required for this position.
- **WWCC letter**
- **First Aid**, including current CRP, **Asthma** and **anaphylaxis** certificate. These two components are covered in your first aid if you completed HLTAID004 or HLTAID012.
- **Food Safety/ Food Hygiene certificate**- Use Hygienic Practices for Food Safety or equivalent. HLTFSE001 or SITXFSA001
- **Child Protection Certificate** (Identify and Respond to Children and Young People at Risk CHCPRT001)

Please allow for 1 week after submission for processing of your application. If you have not received a response within the 2 weeks after the closing date, unfortunately, your application has been unsuccessful, and we wish you the best of luck in your job search.

Applicants who progress to an interview will be notified via phone.